

# Internal Medicine Associates

Dr. Rakesh Prasad, MD Kaylee Terrell, APRN-CNP

| New Patient Packet                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------|
| First Name                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                    | Last Name                                                                                                                                                                                      |                                       | MI                                                                                                                                                                                 | Date of Birth |
| Home Address                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                    | City                                                                                                                                                                                           |                                       |                                                                                                                                                                                    | ZIP           |
| Phone:                                                                                                                                                                                |                                                                                                                                                                                                                                                                                                                                                    | Social Security #                                                                                                                                                                              |                                       | E-Mail:                                                                                                                                                                            |               |
| <b>Relationship</b>                                                                                                                                                                   | <b>Gender at birth</b>                                                                                                                                                                                                                                                                                                                             | <b>Gender</b>                                                                                                                                                                                  |                                       | <b>Sexual Orientation</b>                                                                                                                                                          |               |
| <input type="checkbox"/> Single<br><input type="checkbox"/> Married<br><input type="checkbox"/> Divorced<br><input type="checkbox"/> Widowed<br><input type="checkbox"/> Life Partner | <input type="checkbox"/> Male<br><input type="checkbox"/> Female                                                                                                                                                                                                                                                                                   | <input type="checkbox"/> Male<br><input type="checkbox"/> Male to female<br><input type="checkbox"/> Female<br><input type="checkbox"/> Female to male<br><input type="checkbox"/> Other _____ |                                       | <input type="checkbox"/> Straight<br><input type="checkbox"/> Lesbian<br><input type="checkbox"/> Gay<br><input type="checkbox"/> Bisexual<br><input type="checkbox"/> Other _____ |               |
| <b>Ethnicity</b>                                                                                                                                                                      | <b>Race</b>                                                                                                                                                                                                                                                                                                                                        |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Hispanic<br><input type="checkbox"/> Non-Hispanic<br><input type="checkbox"/> Unknown                                                                        | <input type="checkbox"/> Alaskan Native <input type="checkbox"/> African American <input type="checkbox"/> White<br><input type="checkbox"/> American Indian <input type="checkbox"/> Hawaiian Native <input type="checkbox"/> Declined<br><input type="checkbox"/> Asian <input type="checkbox"/> Middle Eastern <input type="checkbox"/> Unknown |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| Emergency Contact Details                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| Name:                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                    | Relationship to you:                                                                                                                                                                           |                                       | Phone:                                                                                                                                                                             |               |
| Preferred Pharmacy                                                                                                                                                                    |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| Name:                                                                                                                                                                                 |                                                                                                                                                                                                                                                                                                                                                    | Address:                                                                                                                                                                                       |                                       | Phone:                                                                                                                                                                             |               |
| Allergies                                                                                                                                                                             |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| <input type="checkbox"/> No Known Allergies                                                                                                                                           |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
|                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| Immunizations                                                                                                                                                                         |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Influenza                                                                                                                                                    | Date:                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Tetanus                                                                                                                                                               | Date:                                 |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Pneumonia 13                                                                                                                                                 | Date:                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Shingrix                                                                                                                                                              | Date:                                 |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Pneumovax 23                                                                                                                                                 | Date:                                                                                                                                                                                                                                                                                                                                              | <input type="checkbox"/> Other:                                                                                                                                                                | Date:                                 |                                                                                                                                                                                    |               |
| Smoking History                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                | Alcohol                               |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Never                                                                                                                                                        |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                | <input type="checkbox"/> Non-Drinker  |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Former smoker – Date quit: / /                                                                                                                               |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                | <input type="checkbox"/> Rarely/Light |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Current smoker - Packs/day:                                                                                                                                  |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                | <input type="checkbox"/> Moderate     |                                                                                                                                                                                    |               |
| <input type="checkbox"/> Number of years smoking                                                                                                                                      |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                | <input type="checkbox"/> Heavy        |                                                                                                                                                                                    |               |
| List types of alcohol drunk:                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| <b>Please list any other recreational drug use. Ex: marijuana, cocaine, ecstasy etc.</b>                                                                                              |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
| Name of Drug                                                                                                                                                                          |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       | Date last used                                                                                                                                                                     |               |
|                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
|                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |
|                                                                                                                                                                                       |                                                                                                                                                                                                                                                                                                                                                    |                                                                                                                                                                                                |                                       |                                                                                                                                                                                    |               |

# Internal Medicine Associates

Dr. Rakesh Prasad, MD Kaylee Terrell, APRN-CNP

## Your Health History

Please list your current and regular medications including prescription, over the counter medications, vitamins and herbal medicine below:

☐ I do not take any medications

| Name | Mg/Day | Reason Prescribed or taking |
|------|--------|-----------------------------|
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |
|      |        |                             |

## Preventative screening

|                  |       |                     |       |            |       |
|------------------|-------|---------------------|-------|------------|-------|
| Mammogram        | Date: | EKG                 | Date: | Eye Exam   | Date: |
| Pap Smear        | Date: | Echocardiogram      | Date: | Foot Exam  | Date: |
| Prostate Exam    | Date: | Cardiac Stress Test | Date: | Spirometry | Date: |
| Colonoscopy/FOBT | Date: | Bone Density        | Date: | Physical   | Date: |

## PAST MEDICAL HISTORY

Do you now or have you ever had:

- |                                              |                                              |                                                  |
|----------------------------------------------|----------------------------------------------|--------------------------------------------------|
| <input type="checkbox"/> Diabetes            | <input type="checkbox"/> Heart murmur        | <input type="checkbox"/> Crohn's disease         |
| <input type="checkbox"/> High blood pressure | <input type="checkbox"/> Pneumonia           | <input type="checkbox"/> Colitis                 |
| <input type="checkbox"/> High cholesterol    | <input type="checkbox"/> Pulmonary embolism  | <input type="checkbox"/> Anemia                  |
| <input type="checkbox"/> Hypothyroidism      | <input type="checkbox"/> Asthma              | <input type="checkbox"/> Jaundice                |
| <input type="checkbox"/> Goiter              | <input type="checkbox"/> Emphysema           | <input type="checkbox"/> Hepatitis               |
| <input type="checkbox"/> Cancer (type) _____ | <input type="checkbox"/> Stroke              | <input type="checkbox"/> Stomach or peptic ulcer |
| <input type="checkbox"/> Leukemia            | <input type="checkbox"/> Epilepsy (seizures) | <input type="checkbox"/> Rheumatic fever         |
| <input type="checkbox"/> Psoriasis           | <input type="checkbox"/> Cataracts           | <input type="checkbox"/> Tuberculosis            |
| <input type="checkbox"/> Angina              | <input type="checkbox"/> Kidney disease      | <input type="checkbox"/> HIV/AIDS                |
| <input type="checkbox"/> Heart problems      | <input type="checkbox"/> Kidney stones       |                                                  |

Other medical conditions (please list):

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## FAMILY HISTORY

- Please note if either you or any of your family have ever suffered from any significant medical problem, please. If possible, note the age of onset of cardiac events and type of cancer, arthritis or allergy.

[illegible]



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## SYSTEMS REVIEW

In the past month, have you had any of the following problems?

### GENERAL

- ☐ Recent weight gain; how much \_\_\_\_\_
- ☐ Recent weight loss: how much \_\_\_\_\_
- ☐ Fatigue
- ☐ Weakness
- ☐ Fever
- ☐ Night sweats

### MUSCLE/JOINTS/BONES

- ☐ Numbness
- ☐ Joint pain
- ☐ Muscle weakness
- ☐ Joint swelling
- Where?

### EARS

- ☐ Ringing in ears
- ☐ Loss of hearing

### EYES

- ☐ Pain
- ☐ Redness
- ☐ Loss of vision
- ☐ Double or blurred vision
- ☐ Dryness

### THROAT

- ☐ Frequent sore throats
- ☐ Hoarseness
- ☐ Difficulty in swallowing
- ☐ Pain in jaw

### HEART AND LUNGS

- ☐ Chest pain
- ☐ Palpitations
- ☐ Shortness of breath
- ☐ Fainting
- ☐ Swollen legs or feet
- ☐ Cough

### NERVOUS SYSTEM

- ☐ Headaches
- ☐ Dizziness
- ☐ Fainting or loss of consciousness
- ☐ Numbness or tingling
- ☐ Memory loss

### STOMACH AND INTESTINES

- ☐ Nausea
- ☐ Heartburn
- ☐ Stomach pain
- ☐ Vomiting
- ☐ Yellow jaundice
- ☐ Increasing constipation
- ☐ Persistent diarrhea
- ☐ Blood in stools
- ☐ Black stools

### SKIN

- ☐ Redness
- ☐ Rash
- ☐ Nodules/bumps
- ☐ Hair loss
- ☐ Color changes of hands or feet

### BLOOD

- ☐ Anemia
- ☐ Clots

### KIDNEY/URINE/BLADDER

- ☐ Frequent or painful urination
- ☐ Blood in urine

### Women Only:

- ☐ Abnormal Pap smear
- ☐ Irregular periods
- ☐ Bleeding between periods
- ☐ PMS

### PSYCHIATRIC

- ☐ Depression
- ☐ Excessive worries
- ☐ Difficulty falling asleep
- ☐ Difficulty staying asleep
- ☐ Difficulties with sexual arousal
- ☐ Poor appetite
- ☐ Food cravings
- ☐ Frequent crying
- ☐ Sensitivity
- ☐ Thoughts of suicide / attempts
- ☐ Stress
- ☐ Irritability
- ☐ Poor concentration
- ☐ Racing thoughts
- ☐ Hallucinations
- ☐ Rapid speech
- ☐ Guilty thoughts
- ☐ Paranoia
- ☐ Mood swings
- ☐ Anxiety
- ☐ Risky behavior

### **OTHER PROBLEMS:**

### WOMENS REPRODUCTIVE HISTORY:

Age of first period:

# Pregnancies:

# Miscarriages:

# Abortions:

Have you reached menopause? Y / N    At what age?

Do you have regular periods?    Y / N

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## **HIPAA Compliance Patient Consent Form**

Our Notice of Privacy Practices provides information about how we may use or disclose protected health information. The notice contains a patient's rights section describing your rights under the law. You ascertain that by your signature that you have reviewed our notice before signing this consent.

The terms of the notice may change, if so, you will be notified at your next visit to update your signature/date.

You have the right to restrict how your protected health information is used and disclosed for treatment, payment or healthcare operations. We are not required to agree with this restriction, but if we do, we shall honor this agreement. The HIPAA (Health Insurance Portability and Accountability Act of 1996) law allows for the use of the information for treatment, payment, or healthcare operations.

By signing this form, you consent to our use and disclosure of your protected healthcare information and potentially anonymous usage in a publication. You have the right to revoke this consent in writing, signed by you. However, such a revocation will not be retroactive.

By signing this form, I understand that:

- Protected health information may be disclosed or used for treatment, payment, or healthcare operations.
- The practice reserves the right to change the privacy policy as allowed by law.
- The practice has the right to restrict the use of the information, but the practice does not have to agree to those restrictions.
- The patient has the right to revoke this consent in writing at any time and all full disclosures will then cease.
- The practice may condition receipt of treatment upon execution of this consent.

May we discuss your medical condition with any member of your family?

YES                      NO

If YES, please name the members allowed:

| Name | Phone | Relationship to you |
|------|-------|---------------------|
|      |       |                     |
|      |       |                     |
|      |       |                     |

This consent was signed by: \_\_\_\_\_  
(PRINT NAME PLEASE)

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Witness: \_\_\_\_\_ Date: \_\_\_\_\_

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## **MEDICAL RECORDS RELEASE FORM**

By signing this form, I authorize you to release confidential health information about me. By releasing a copy of my medical record, or a summary or narrative of my protected health information, to the physician/facility/entity/person listed below.

Patient Name: \_\_\_\_\_ DOB: \_\_\_\_\_

The information you may release subject to this signed release form is as follows:

|                                           |                                             |                                                 |
|-------------------------------------------|---------------------------------------------|-------------------------------------------------|
| <input type="checkbox"/> COMPLETE RECORDS | <input type="checkbox"/> HISTORY & PHYSICAL | <input type="checkbox"/> PROGRESS NOTES         |
| <input type="checkbox"/> CARE PLAN        | <input type="checkbox"/> LAB REPORTS        | <input type="checkbox"/> RADIOLOGY REPORTS      |
| <input type="checkbox"/> PATHOLOGY        | <input type="checkbox"/> TREATMENT RECORD   | <input type="checkbox"/> OPERATIVE REPORTS      |
| <input type="checkbox"/> HOSPITAL RECORDS | <input type="checkbox"/> MEDICATION RECORDS | <input type="checkbox"/> OTHER (PLEASE SPECIFY) |

I would like to Release my protected health information from the following physician/facility/person and/or those who are directly associated with my medical care:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

Printed Name: \_\_\_\_\_ DOB: \_\_\_\_\_

Signature of patient or personal representative: \_\_\_\_\_



## **Internal Medicine Associates**

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### **No-show for appointments and cancellation of appointments on the day of service**

Recently, no-shows and cancellations for appointments on the day of service have become a problem. This is making scheduling very difficult. In the past, we have charged a \$25 penalty, but in recent years have not enforced it.

**We are now going to enforce the \$35 penalty for follow up and \$50 penalty for Wellness no-show/ cancellation of appointments within 24 hours of the appointment.**

**This would need to be paid for before a future appointment.**

Habitual “no-show for appointment” are now going to be dropped from our practice.

We will continue to see patients who are keeping their appointments. We will also continue to provide same-day appointments if available, and even see new patients on same day as they call, if possible.

We hope by doing this that we can improve accessibility for patients that need to be seen. We hope that you understand.

Sincerely,

Dr. Rakesh Prasad

Kaylee Terrell, APRN-CNP

Patient signature: \_\_\_\_\_ Date: \_\_\_\_\_

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## PATIENT HEALTH QUESTIONNAIRE (PHQ-9)

Name: \_\_\_\_\_ DATE: \_\_\_\_\_

Over the last 2 weeks, how often have you been  
bothered by any of the following problems?  
(use "✓" to indicate your answer)

|                                                                                                                                                                                      | Not at all | Several<br>days | More than<br>half the<br>days | Nearly<br>every day |
|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|------------|-----------------|-------------------------------|---------------------|
| 1. Little interest or pleasure in doing things                                                                                                                                       | 0          | 1               | 2                             | 3                   |
| 2. Feeling down, depressed, or hopeless                                                                                                                                              | 0          | 1               | 2                             | 3                   |
| 3. Trouble falling or staying asleep, or sleeping too much                                                                                                                           | 0          | 1               | 2                             | 3                   |
| 4. Feeling tired or having little energy                                                                                                                                             | 0          | 1               | 2                             | 3                   |
| 5. Poor appetite or overeating                                                                                                                                                       | 0          | 1               | 2                             | 3                   |
| 6. Feeling bad about yourself—or that you are a failure or<br>have let yourself or your family down                                                                                  | 0          | 1               | 2                             | 3                   |
| 7. Trouble concentrating on things, such as reading the<br>newspaper or watching television                                                                                          | 0          | 1               | 2                             | 3                   |
| 8. Moving or speaking so slowly that other people could<br>have noticed. Or the opposite — being so fidgety or<br>restless that you have been moving around a lot more<br>than usual | 0          | 1               | 2                             | 3                   |
| 9. Thoughts that you would be better off dead, or of<br>hurting yourself                                                                                                             | 0          | 1               | 2                             | 3                   |

add columns  +  +

(Healthcare professional: For interpretation of TOTAL, TOTAL:   
please refer to accompanying scoring card).

|                                                                                                                                                                               |                            |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|----------------------------|
| 10. If you checked off any problems, how difficult<br>have these problems made it for you to do<br>your work, take care of things at home, or get<br>along with other people? | Not difficult at all _____ |
|                                                                                                                                                                               | Somewhat difficult _____   |
|                                                                                                                                                                               | Very difficult _____       |
|                                                                                                                                                                               | Extremely difficult _____  |